



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Meeting to be held in Milford Sports Club Beecroft Street, Leeds, LS5 3AS

Tuesday, 21st November, 2023 at 6.00 pm

Councillors:

- | | |
|---------------|----------------------------|
| J McKenna | - Armley; |
| A Parnham | - Armley; |
| A Smart | - Armley; |
| C Gruen | - Bramley and Stanningley; |
| T Hinchcliffe | - Bramley and Stanningley; |
| K Ritchie | - Bramley and Stanningley; |
| H Bithell | - Kirkstall; |
| A Rontree | - Kirkstall; |
| F Venner | - Kirkstall; |

Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus onto other people





Co-optees

Rhea Bentley	Armley Ward
Jonathan Butler	Bramley & Stanningley Ward
Lorraine Cooper	Armley Ward
Stephen Garvani	Kirkstall Ward
Steve Harris	Kirkstall Ward
Catherine Hyde	Armley Ward
Tamsin MacDonald	Kirkstall Ward
Stephen McBarron	Bramley & Stanningley Ward
Jack McLean	Bramley & Stanningley Ward
Mark Rollinson	Armley Ward

Agenda compiled by: Debbie Oldham
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 5TH SEPTEMBER 2023</p> <p>To receive the minutes of the meeting held on 5th September 2023, for approval as a correct record.</p>	7 - 14
8			<p>MATTERS ARISING</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Armley; Bramley and Stanningley; Kirkstall		<p>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	15 - 32
10			<p>BEST CITY AMBITION - REFRESH</p> <p>The report of the Head of Policy provides the Inner West Community Committee with an update on the Best City Ambition refresh, to gather input from Elected Members and residents.</p>	33 - 34
11	Armley; Bramley and Stanningley; Kirkstall		<p>INNER WEST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	35 - 44
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting of Inner West Community Committee will on Tuesday 12th March 2024 at 6pm.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p> <p>VENUE DETAILS AND MAP</p>	45 - 46

INNER WEST COMMUNITY COMMITTEE

TUESDAY, 5TH SEPTEMBER, 2023

PRESENT: Councillor A Smart in the Chair

Councillors H Bithell, C Gruen,
T Hinchcliffe, J McKenna, A Parnham,
K Ritchie, A Rontree and F Venner

CO-OPTED MEMBERS

Jonathan Butler, Stephen Garvani, Steve Harris, Catherine Hyde, Stephen McBarron, Lorraine Cooper, Rhea Bentley, Mark Rollinson and Tamsin MacDonald

14 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

15 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

16 Late Items

There were no formal late items. However, there was supplementary information in relation to Agenda Item 10 - Inner West Community Committee - Finance Report and Agenda Item 11 – Inner West Community Committee Update Report.

17 Declaration of Interests

No declarations of interests were made at the meeting.

18 Apologies for Absence

Apologies were received from Co-opted Member Jack McLean.

19 Open Forum / Community Forums

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members to make representations or ask questions within the terms of reference of the Community Committee.

A resident of Armley addressed the Community Committee and raised concerns in relation to 10 stone steps on Canal Road which required some

form of handrails. She had attended the March 2023 meeting to raise the same concern, however, this work had not been done.

The Chair advised the resident that the Highways Team had been informed of the request and it would be followed up.

The Inner West Youth Committee were also in attendance for this item.

The Advanced Youth Work Practitioner had brought along two young people, Charley from Kirkstall and Harvey from Bramley.

Charley and Harvey informed the Community Committee about the activities they had been involved with over the last few months. These included a Clip and Climb Team Building at the end of May, a Youth Committee meeting where they had discussed the local councillors and what they do for the areas of the Inner West, visited Kirkstall Valley Development Trust in July, and attended the Barca Bramley Fun Day in August.

As part of the Barca Bramley Fun Day they had undertaken a short survey with 27 young people to find out the views of young people in the Inner West area. The Community Committee were provided with information from the survey, and it was noted that this information would be sent to the local councillors.

The survey had asked the young people about:

- How satisfied were they with the area they lived in.
- How clean the area was.
- What things there were to do in the area.
- Anti-social behaviour
- Racism
- Cost of Living
- Recycling

At the end of the presentation the Community Committee gave a round of applause and thanked Charley and Harvey for speaking so well.

Responding to questions from the Community Committee members, Charley and Harvey provided the following information:

- Charley said that he enjoyed walks in Hawksworth Woods, but there was an issue with litter and dog poo. This was noted. It was suggested by the young people that more litter bins could be provided. The Councillors said it would be useful if the young people were able to let them know where the bins were most needed.
- The Bramley & Stanningley Councillors had met Harvey before and said he was an inspiration to the young people of Bramley with his help at the Bramley Care Bears. He was also asked which events he had most enjoyed and what he would like to see more of. In response he said he had enjoyed the events put on by Barca and he would like more green spaces and parks.

- It was noted that there had been a number of arson attacks in Armley Park and one of the co-opted members for Armley asked if she could attend one of the Youth Committee meetings. She was also a member of Friends of Armley and Gotts Park and wished to ask the young people what could be done to improve the park and make it safer. It was noted that members of the Community Committee would be welcome to join the Youth Committee meetings to discuss issues.
- In relation to when activities are put on for young people, Harvey and Charley said it was good in the summer holidays but lots of people go on holiday at this time so not as many people attend. In their view it was better to have activities during half term when not so many people are away.
- It was noted that the Councillors were impressed with what the Advanced Youth Practitioner had done with the Youth Committee and how she had engaged with the young people. They welcomed the Youth Committee to the meeting as it provided them with useful feedback.

The Chair said it was a privilege to have the young people attend the Committee and hear what they had to say. She thanked them for what they had done so far. It was suggested that the Councillors attend the Youth Committee on a rotational basis, so that the young people could learn more about what Councillors do and for Councillors to find out what the young people in their area are doing. It was also thought that this was a good opportunity for young people to raise any concerns or issues in their area and for the relevant services to be invited to attend the Community Committee.

20 Minutes - 4th July 2023

RESOLVED – To approve the minutes of the meeting held on 4th July 2023, as a correct record with the following amendment:

Minute 12 – Inner West Community Committee Update Report.

The Resolution should have noted that Environment Sub-group appointments were for Cllrs A Rontree and T Hinchcliffe.

21 Matters Arising

Clarification was provided on the Minimum Conditions as agreed at the meeting held on 4th July 2023

22 Co-optees Report

The report of the City Solicitor invited Members to consider appointing co-optees to the Community Committee for the duration of the 2023/24 municipal year.

The report had requested Members to consider the following people as co-opted members:

Armley Ward

- Lorraine Cooper

- Rhea Bentley
- Mark Rollinson
- Gael Impiazzi

Kirkstall Ward

- Tamsin MacDonald

Members were informed that prior to the meeting Gael Impiazzi had withdrawn her nomination. However, there were still 3 nominations for the Armley Ward to be considered. It was noted that at the previous meeting held in July, Catherine Hyde had been appointed as a co-opted member for Armley.

Members were reminded that at a previous meeting the Members had made the decision to co-opt 3 members for each of the wards represented in the Community Committee area. At the Chairs Brief it had been suggested that each of the Armley nominations be asked to provide a brief background on themselves to assist Members decisions on who to appoint given the unusual high numbers for nomination to one ward.

The 3 remaining Armley nominees gave a short background on themselves.

The Chair suggested that given the unusual position of having more nominations for co-opted members for Armley than had been previously agreed and the fact that one person had withdrawn their nomination, with the agreement of the other Community Committee Members, Armley should appoint 4 co-opted members on this occasion.

The Community Committee were in approval of this suggestion.

RESOLVED – To appoint the following people as co-opted members of the Community Committee:

Armley

- Lorraine Cooper
- Rhea Bentley
- Mark Rollinson

Kirkstall

- Tamsin MacDonald

23 Inner West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

The Locality Officer presented the report informing the Committee of the following points:

- There was currently a remaining balance of £39,096.63. A full breakdown of the projects was listed in Table 1.

Draft minutes to be approved at the meeting
to be held on Tuesday, 21st November, 2023

- Members were asked to consider the projects listed in the submitted report at Paragraphs 21 to 27. At this point in the meeting Cllr Gruen declared an interest in the application for Bramley Basketball @ Leeds West Academy as she is on the Board of Governors for this academy.
- Members were advised that since the last meeting on 4th July the following projects had been approved via delegated decision:
 - Kirkstall Christmas Lights – Leeds Lights - £3,057.00
 - Community Events in Armey and Gotts Park Top up – Friends of Armley and Gott's Park - £531.00
 - Litter Bins for Bramley – LCC Cleaner Neighbourhoods Team - £2,490.10
 - Armley Extravaganza – New Wortley Residents Association - £1,000.00
 - Bramley Christmas Tree – LCC Forestry - £1,330.00
 - LS12 Creative – Inner West - £1,978.40
- It was noted that 1 project had been declined – as at Paragraph 29
- Members were advised that monitoring information would be provided at the next meeting.
- The Community Committee was advised there was a remaining balance of £27,379.87.12 in the Youth Activity Fund. A total of £48,944.88 had been allocated to projects, as listed in Table 2.
- Table 3 in the submitted report showed the Small Grants allocations and Table 4 provided a list of the Skips provided by the Committee.
- A capital budget of £12,739.03 is available to spend. Members were asked to note the capital allocation summarised in Table 5.
- Table 6 provided information on Community Infrastructure Levy (CIL), and it was noted there was currently a remaining balance of £98,350.

Members were advised of the following points in consideration of the projects listed at Paragraphs 21-27:

- Cllr Gruen had negotiated a reduced amount for the Bramley Lantern Parade from £2,000 to £1,600.
- The Inner West Youth Summit was the same price as last year and included food.

Members discussions included:

- Cost of painting at the Bramley Falls Park Playground.
- An email had been received in relation to Christmas Tree prices. It was noted that the email should be provided to the Locality Officer who would deal with this issue.
- Cllrs McKenna and Parnham had visited LS12 Creative in Armley and had been impressed with the work of the group. He wished to put forward a project from this group for the Wythers estate.
- Kirkstall Ward Members informed the Committee of a highways scheme for the Kirkstall area in relation to parking at Kepstorn Close. They asked for the approval to spend £25,000 from the CIL budget on the scheme and for this to be taken as a delegated decision. The Committee were advised that the Kirkstall Ward was in need of additional parking and there were a couple of schemes being

considered, with this being the cheaper scheme. The Committee was of the view that the CIL budget should be used for the highways scheme at Kepstorn Close.

- Whilst discussing CIL money it was noted that a highways scheme in Armley was put forward prior to Covid but had not gone ahead and the Armley Ward Members asked if this could be looked at again.
- It was suggested that information in relation to CIL be provided to co-opted members.
- Members requested a breakdown of where the CIL money had come from within the Inner West area.

RESOLVED –

- To note details of the Wellbeing Budget position (Table 1)
- Approval of the following: (paragraph 21)

Project	Organisation	Amount	Ward	Outcome
Bramley Lantern Parade	Creative Communities Leeds CIC	£1,600 (Wellbeing)	Bramley & Stanningley	Approved
Discover Wellbeing	Barca Leeds	£10,000 (Wellbeing)	Bramley & Stanningley	Approved
Inner West Youth Summit	Communities Team	£2,250.00 (£750.00 per ward) (Wellbeing)	Armley, Bramley & Stanningley & Kirkstall	Approved
Bramley Falls Park Playground Painting	LCC Parks & Countryside	£2,880.19 (Capital)	Bramley & Stanningley	Approved in principal but requested a breakdown of costs
Bramley Basketball @ Leeds West Academy	Youth Services WNW	£1,330.00 (YAF)	Bramley & Stanningley	Approved
LS12 Creative - Armley		£5,847.00 (YAF)	Armley	Approved in principal but requested feedback from Interplay on costs to attend activities

- To note details of the projects approved via Delegated Decision (paragraph 23)
- To note the monitoring information of its funded projects (paragraph 27)
- To note details of the Youth Activities Fund (YAF) position (Table 2)
- To note details of the Small Grants & Skips Budget (Tables 3 & 4)
- To note details of the Capital Budget (Table 5)

Draft minutes to be approved at the meeting to be held on Tuesday, 21st November, 2023

h. To note details of the Community Infrastructure Levy Budget (Table 6)

24 Inner West Community Committee Update Report

The report of the Head of Locality Partnerships brought to members' attention an update of the work which the Communities Team had been engaged in, based on priorities identified by the Community Committee.

The Locality Officer presented the report informing the Committee of the following points:

- The employment figures for the Inner West were provided at Paragraph 10 of the report. It was noted that these figures were presented to the Community Committee every six months.
- The Armley Festival would be taking place on Armley Moor on Saturday 9th September 2023.

Members discussions included:

- Armley Prison had given permission to install some play equipment at Oak Road Recreation Ground (known locally as Jailey Field). Discussions were taking place to look at funding. It was noted that permission had been sought as the area abuts the prison walls.
- It was noted that the Children and Young Person Sub-Group had met to discuss invitations to a future meeting of services as listed in the submitted report to address concerns raised by young people who had attended the Youth Summit.
- Members were requested to advocate events in the ward for Bonfire Night.
- SEND Next Choices Event had taken place in June. Cllr Hinchcliffe said he would arrange for a members' briefing session on this event.
- Cllr Ritchie thanked the local housing officers for their help and work during the recent estate action day in Bramley to remove unwanted items from gardens.

It was suggested by one of the co-opted members that future update reports could include details in relation to how successful events in the area have been, and information on action days and how much was removed.

It was noted that on this occasion 31 people attended the Community Committee.

RESOLVED – To note the content of the report.

25 Date and Time of next meeting

RESOLVED - To note the next meeting of the Inner West Community Committee will be on Tuesday 21st November 2023 at 6pm, in the Kirkstall Ward. Venue to be confirmed.

The meeting concluded at 19:10

Draft minutes to be approved at the meeting
to be held on Tuesday, 21st November, 2023

This page is intentionally left blank



Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
[Armley, Bramley & Stanningley, Kirkstall]

Report author: Patrick Mulcahy

Date: Tuesday 21st November 2023

To note

Inner West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Children and Young People: Champions Cllr C Gruen (as lead) and Cllr H Bithell

3. The Children and Young Person Sub-Group hasn't met since before the last Community Committee Meeting. A planning meeting between Champions was held on 7th November where it was asked if members of the Inner West Community Committee could provide ideas for which topics/issues they would like the sub group to work on.

Environment: Champion Cllr A Rontree

4. The Environment Sub-Group Met on 8th November 2023 and welcomed items from the below.
 - CNT Operations and Action Days

- Waste strategy and Upcoming Review of Service
- HWRCs

Cleaner Neighbourhoods Team Update

General Staffing

5. The Team Leader for Inner West was absent from May 2023 – September 2023. The previous post holder has now relocated to another role and away from CNT. This has very recently released the post to be able to recruit to. The Area Manager will be the point of contact for any Partners and Ward Members until the position is occupied. This has meant that there have been some delays in responding to Ward Members and we know this will improve once the post is occupied.
6. There is x1 Environmental Action operative, which is vacant, and is waiting for approval.

Street Cleansing and Enforcement

7. The “Little Scotland” bin yard project continues, and the team, including the enforcement officer visits the area twice a month to assess and divert resources as they are needed. The complaints for this area/bin yard clearance have reduced and we hope to continue with this “maintenance” approach to keep complaints to a minimum. Checks are due later this month before Bonfire night.
8. We have x1 Street Warden within the West who links in with Enforcement Officers and the crews and has completed waste/recycling educational work in and around Ley Lane over the summer months following accumulations of waste and incorrect presentation of waste. This has significantly reduced the demand for CNT services and made a positive environmental impact for the community.
9. The Graffiti Team continue to remove any offensive graffiti tags and in most cases within 48 hours, any requests for service must be sent to WNWAction@leeds.gov.uk.
10. We have supported various Action Days throughout the summer in the Inner West wards. Any issues or improvements to how these Action Days work have been addressed locally in partnership with Housing and Ward Members. There are no further planned days until early 2024.
11. The annual De-leafing programme commences on the 23rd October 2023. Ward members have been communicated with about this and will be updated throughout the programme. This is the largest piece of work that we complete each year and we use existing resources from within the team.
12. An electrical recycling bin has been placed in Armley Leisure Centre carpark as requested by a local environmental group.
13. There is still a large amount of work being completed across the West of Leeds by the various Litter Free Groups and this is really appreciated. We continue to support this work by providing the purple bags which are delivered by CNT staff to the nominated bag holders and

collecting the waste when left.

14. The team swept Stanningley Road in September and organised for the bus lane cameras to be deactivated for a short time to enable us to sweep and clear the channels.

Parks and Countryside Update

15. West Park Fields New Play Area - Kirkstall Members helped fund a new play area at West Park Fields which is on the boarder of Kirkstall and Weetwood. This is now open and feedback from residents has been good.
16. Jailey Fields – New Wortley Community Centre and the Communities Team are now carrying out consultation regarding new play equipment for Jailey Fields.
17. Cragside Rec – Parks are pricing up for some improvements including removing the old play area are repairing the path and areas under the fitness equipment – still awaiting some of the prices.
18. Kirkstall Abbey Fencing – Fencing along Vesper Lane is being considered to try to prevent travellers accessing. An application to Historic England has been made to which Parks have received a response to but there is still some discussion to be had before a decision is made – still awaiting decision from HE

Employment, Skills & Welfare: Champions Cllr J McKenna & Cllr T Hinchliffe

19. An update from Employment, Skills and Welfare can be expected every 6 months as per the agreement with the service. The last update was received for the October 2023 meeting.

Community Safety: Champion Cllr T Hinchliffe

LeedsWatch

20. An update from LeedsWatch can be expected every 6 months as per the agreement with the service.

Anti-Social Behaviour

21. An update will be provided for the next meeting.

West Yorkshire Police

Kirkstall

22. We are continuing to work with the Kirkstall ward councillors, members from Leeds City Council Anti-social behaviour team, Housing services and the police will be running some 'days of action' These days will involve partners visiting the local community and discussing any issues or concerns they may have. This is vital work as not everyone is able to come to community meetings. There will also be skips that the local community can use on the day.
23. ASB involving off road motorbikes and quad bikes continues to be a concern for residents in the local area, there are several operations planned with the Leeds Off Road motorbike team

to target those committing a nuisance and offending on motorbikes.

24. Officers in Kirkstall are working closely with partners such as housing and LASBT to protect those most vulnerable within our community. Several partial closure orders have been obtained to protect vulnerable people and officers continue to check and take positive action against those that are breaching the orders.
25. Work ongoing in the lead up to Halloween and Bonfire Night to reduce the number of incidents during this busy time. We are working closely with LASBT, housing, youth services and other agencies.

Bramley and Stanningley

26. Officers have focused on targeting Anti-Social vehicle use and off-road bike/quad use, speeding and inconsiderate parking in and around identified hot spot areas within the Bramley area. Partner agency work is ongoing with tenancy action being taken on addresses where off-road bikes are being stored. Numerous operations with traffic officers and the Off-Road Bike Team have taken place, with several stolen bikes having been recovered. More such operations are planned.
27. Officers continue to work to disrupt and engage with nuisance youths at the Bramley shopping centre, particularly utilising Misuse of Drugs and Anti-Social Behaviour legislation. Several individuals have been issued with Anti-Social Behaviour Injunctions with conditions to not attend the Shopping Centre, plus non-associations attached to the Injunction. Two individuals are now subject to Criminal Behaviour Orders and any breaches are proactively and swiftly pursued.
28. Partner agency work is ongoing to protect vulnerable victims of cuckooing. Several addresses now subject to Partial Closure Orders with compliance checks conducted on a regular basis. Several days of action around tackling ASB in the Bramley area have been organised with partner agencies.
29. Work ongoing in the lead up to Halloween and Bonfire Night to reduce the number of incidents during this busy time. We are working closely with LASBT, housing, youth services and other agencies.

Armley

30. Partnership working in New Wortley due to increases in youth disorder, drug dealing and damage. We continue to work with partner agencies and are formulating an action plan to tackle the issue. The police have carried out several drug warrants over the last few weeks and increased visibility in the area.
31. Ward officers have continued to monitor Armley Leisure Centre and immediate vicinity due to an escalation in Youth ASB. Reports have since reduced.
32. In conjunction with Leeds City Council and the Canal and River Trust, Ward Officers are looking to tackle ASB along the canal tow path and surrounding area.

Health and Wellbeing & Adult Social Care: Champions Cllr K Ritchie and Cllr A Parnham

Covid-19 Information -Autumn Update

33. Nationally there has been an increase in some COVID-19 indicators. While case rates have continued to rise, rates remain low overall with no evidence to date of infection leading to serious illness. In this update we'll outline what we know so far and what action we are taking.
34. We've been receiving a lot of questions about the new COVID (BA.2.86) variant, as people would like to know how it compares to other variants and what the implications might be for public health. It is important to note that to date only a small number of cases have been identified across the world, and we will need more data to draw any conclusions about the effect of these mutations on how transmissible it is and the severity of the variant.
35. The new variant is a sub-variant of Omicron, whilst this is being monitored closely this is not a variant of concern, however this may be causing some of the growth but evidence is still emerging. It's normal for viruses to mutate and change, and more widely we're still getting to grips with how the healthcare system responds to the ebb and flow of seasonal cases. As more data becomes available on this variant, we'll have a better understanding of how it interacts with our immune systems and how to optimise our protection and as well as actions we can take to keep the most vulnerable safe and live our lives as normally as possible.
36. The Department of Health and Social Care (DHSC) announced the winter vaccination programme has been brought forward as a precautionary measure to deliver greater protection against the potential impact of the new Covid variant, BA.2.86.

Priority Neighbourhoods

Armley Festival

37. On a glorious sunny Saturday afternoon on 9th September, the summer period was brought to a spectacular close with this year's Armley Festival. Led by Armley Action Team with funding support from the Inner West Community Committee, the event was a fantastic celebration of community, arts and entertainment for the residents of Armley to enjoy. People turned out in their hundreds to enjoy the music, food, stalls, entertainment and activities on offer, all supported by an army of brilliant volunteers working in sweltering temperatures. Another fantastic festival and a big thank you to Armley Action Team, all the volunteers, and the Inner West Community Committee for their funding support.

Jailey Fields Play Space

38. Through local engagement with residents and groups in the New Wortley area partners have been made aware of a need for a play space on Oak Road Rec, locally known as Jailey Fields. Young people on the Youth Board at New Wortley Community Centre started this journey with their ambition to "Make Jailey a Park" and undertook some engagement with local people at the New Wortley Festival. This ambition is also shared by the New Wortley Residents Association. There is a clear demand for play spaces that young people can access locally, and children have also indicated that they would like better access to nature through play.
39. Following this excellent work by the Youth Board, a partnership has been formed to work towards this ambition. The partnership includes Leeds City Council officers from Parks,

Communities Team and Active Leeds, as well as representatives from New Wortley Community Association and New Wortley Residents Association. The initial aim is to undertake community engagement and co-produce a funding bid to Veolia.

40. Armley Ward Councillors have committed in principle to contributing S106 funding towards a commuted sum for ongoing maintenance costs should the proposal be successful. Communities Team and Active Leeds officers have been undertaking engagement with local people which began at New Wortley Festival in the summer, followed by a meeting with members of New Wortley Youth Board, attendance at New Wortley CC 'stay & play', a visit to Castleton Primary School, and finally the creation of an online survey which will be open until 17th November.
41. Partners will be meeting in the run up to Christmas to consider all the engagement responses, finalise a scheme design and progress the funding bid. Further updates will be provided to Ward Members through the monthly briefings and to the IWCC through future reports.

Ministry of Boxing at Armley Leisure Centre

42. The Communities Team and Armley Leisure Centre staff have worked closely with the Ministry of Boxing to develop a weekly offer for young people. The sessions take place on Thursdays at the Leisure Centre, where up to 24 young people can benefit from free Boxing training sessions, including technique, shadowing work, footwork, cardiovascular activity, endurance work and partnership working. The young people also have the opportunity to get some food after the session. This provision started on 21st September and is currently funded until 14th December. The provision has been joint funded by the Inner West Community Committee and Get Set Leeds Local. Provision for young people at the Leisure Centre is particularly important, as it has been a target for youth anti-social behaviour.

Armley Children, Young People and Families Partnership

43. The Communities Team have started an Armley Children, Young People and Families partnership, which brings together third sector providers, the faith sector, and a variety of LCC services. The partnership will work on a variety of collaborative projects, including the development of a Youth Space at Armley Leisure Centre. This work builds on the existing provision to try to engage local young people. This is an exciting new partnership for Armley that will contribute towards the Priority Ward Partnership Plan, and complement the work around Safer Cleaner Greener, Armley Town Street and Health and Wellbeing.

Leeds City Council Youth Service

44. The WNW Team engaged with over 1300 young people during the summer and delivered 25 trips and visits between July and August. The team staffed 16 days of an arts programme covering all 3 inner west wards whilst continuing to deliver 45 weekly sessions including 9 Community Fun Days. Staff went above and beyond and worked long days and weekends to ensure young people had something enjoyable and positive to do during the school break.
45. The WNW team continues to deliver over 45 sessions per week with most aiming to give young people something positive to do as opposed hanging around the streets. Ongoing challenges around young people's involvement in anti-social behaviour have been jointly

managed through our involvement in area tasking and partnership opportunities. The WNW Youth Service Team continues to respond to issues highlighted in PWA Tasking Meetings by delivering mobile sessions in areas with reported youth nuisance. The WNW Team continue to work closely with the neighbourhood policing teams with some very positive intervention and partnership.

46. This quarter the Inner West Youth Committee enjoyed a team building activity at Kirkstall Valley Farm learning about farming and enjoying the outdoors. Our Youth Committee Members are the voice of young people from Inner West Leeds and help make decisions and recommendations towards services aimed at them. From community consultations through to social action projects our young leaders are an active group who welcome new members and new ideas. Recent examples of youth participation include: Yearly Youth Activities Fund Consultation Surveys, Youth Voice and Influence Sessions, Youth Summits, Consultations around the Council's Best City Ambition Plan, Consultations round housing planning, parks, Youth Action Projects, Youth Voice Community Cohesion Surveys, Service User Questionnaires over summer, Youth Voice Takeover Event, and young people's interview panels
47. We continue to work with partners to provide sporting opportunities including the Tuesday Armley Basketball Project with LDMA at Armley Leisure Centre, a new basket project at Leeds West Academy and several new boxing and self defence projects in Kirkstall and Armley.

Town Centres Update

48. Lack of shoppers remains the key problem in priority neighbourhoods though this does not seem to be such an issue in wealthier areas. This starkly reveals the pressures faced by residents and businesses in priority neighbourhoods. Some aspects of cost of living are subsiding however key ones are not and so many residents do not have the money or confidence to return to shopping. Pre-pandemic, funding would be found to produce and circulate posters encouraging people to "shop local" but in the current economic climate no-one has the money to fund such an initiative in priority neighbourhoods. (This is however occurring through town teams in some other areas of Leeds.) The Neighbourhood Centres Co-ordinator (NCC) managed to get an article into the Yorkshire Evening Post promoting local shopping and is seeking follow-up articles. Meanwhile the Armley Action Team and West Leeds Dispatch editor continue to do positive work featuring regular full-page articles from local shopkeepers.
49. The community and Armley Action Team arranged the annual festival which was one of the most successful in recent years. The NCC helped on the day and assisted with enabling Denison Hall to become involved with the festival staging a special event on the day when it became a mermaid's cave. A meeting is being held with Denison at the end of October to discuss next steps in partnership work to secure an ever-brighter future for the hall.
50. A tour of the town centre was requested by Highways as they determine the best route forward on future layout for Town Street between Branch Road and Theaker Lane. Community Team representatives including the NCC joined in the walk to highlight issues and opportunities and hear of the initial thoughts. More recently the NCC introduced the newly appointed Capable Guardian Co-ordinator Craig Hemingway to many businesses he will be link9ing with along the street. Patrol staff are currently being appointed for the three priority

neighbourhood centres of Armley, Harehills and Dewsbury Road.

51. In early October the NCC called in at businesses on Kirkstall Road to see how trade was going and ensure any which have opened since the last visit were made aware of the weekly Update information emailed to businesses outside the city centre. In accordance with this article's opening paragraph, businesses on Kirkstall Road were more buoyant than those on Town Street. A similar repeat visit to businesses in Bramley will be undertaken in November.

Updates from Key Services

Community Hubs

52. The service continues to go from strength to strength helping the customer across the Inner West.
53. We launch Welcome Spaces at all our sites on the 30th of October this is the same as the Warm Space provision that we did last year, anyone is welcome to come into the sites, take a bit of time out and help themselves to free tea and coffee.
54. At the same time, we are also launching an art doctor activity where there will be various art activities for customers to take part in whilst they are in the sites or alternatively to take away, this is an activity that is aimed at adults however young people will also be able to take part.
55. As they did last year, Armley and Bramley Community hubs and Libraries will be distributing coats as part of the winter coat appeal, if anyone needs a warm coat, they are able to pop in and pick one up from the rail for free.
56. With the ESIF contract winding down the Job Shops are starting to focus on returning to the same function they did pre covid helping anyone who comes into the centres in finding work. We are seeing an increased footfall in all our sites, in addition to the Job Shops at Armley and Hawksworth Wood we also do a pop up at Bramley Community Hub on Thursdays.
57. We continue to have several partners doing surgeries within the hubs including, Money Buddies, NWCC, Barca and many more. Barca are aiming at bringing a recipe station for a few weeks to Bramley Community Hub in the new year.
58. The wellbeing hub at Armley is proving to be a success, this is a space that has been designated to work with the NHS to provide some of their services such as Maternity and 0 – 19 Children's Health where there is a need for extra space in the community.
59. We continue with our regular events with each hub hosting weekly story time and digital drop ins where our librarian team are on hand to provide advice and assistance on all things digital. In addition to our social zones where there is a structured activity placed each day with the help of our partners, we are also hosting weekly groups for ABCD promotion, Mental health support, ESOL sessions, Sewing, Mens Mental Health Art Group, LGBTQ and What's your Game? Games groups.
60. We are in the process of planning Christmas events at each of our sites with Armley being on the 14th of December and Bramley on the 19th of December.

Housing Leeds

Annual Tenancy Contact Update

61. The new Annual Tenancy Contact process continues to go well within Inner West. We are now in year two of our three-year program to visit all residents in their home. We continue to

pick up support and safeguarding issues highlighted from these visits and have put some important intervention in place for these residents.

62. We have a two-pronged approach to visits, we will visit 33% of our tenants this year as well as all those believed to require additional support, this roughly equates to a further 11%. Plans are in place with local housing officers to ensure we meet these targets. Inner West are in a really good position and to date have completed 2,311 successful visits, against a target of 4,633 which equates to 49.88% and is comparable with the rest of the city.

Walkabouts

63. The purpose of an estate walkabout is to ensure Housing Leeds provide an excellent and consistent estate management service to all our tenants and communities. The walkabout provides opportunity for all customers and interested parties to walk around their estate with members of staff from Housing Leeds, and other Leeds City Council departments to monitor our performance and recommend improvements to the environment of our estates.
64. The most recent set of walkabouts have been positive across Inner West and seen a much more joined up approach with Local ward members and residents attending these as well.
65. Should you wish to get involved or are interested in becoming a 'block champion' for your High-Rise block/ walkabouts, you can help by coming along and pointing out areas of concern or sharing your ideas on how to improve your estate/Block. If you are interested, please contact Housing Leeds on 0113 378330, or via email on housinginvolvement@leeds.gov.uk . Alternatively, you can talk to your local Housing Officer.

Anti-Social Behaviour

66. All teams within Inner West continue to work together with LASBT and West Yorkshire Police to help tackle and reduce crime related activity and Anti-Social Behaviour within our areas.
67. The main themes are neighbour disputes mainly linked to noise. Again, these have been topical given we have just been through the summers period and would expect this to reduce over winter. We do have some more serious incidents of crime in hot spots area, but local teams are working with partners to tackle these elements at ASB.
68. Given the time of year, we have already held meetings with external service providers regarding Bonfire night and combatting any impromptu or not official bonfires. Over the last few years numbers are down so hopefully this will continue with our targeted work. if you do see anything which could constitute a bonfire then please report this to LCC.
69. We still encourage all residents to report all Anti-Social Behavior breaches by calling 0113 222 4402 (Weekdays, 9am to 5pm, except Wednesdays when we're open from 10am), Outside of office hours (6pm – 3:30am and weekends) – call 0113 376 0337 or reporting this online via Report antisocial behaviour or hate crime - leeds.gov.uk If you've been a victim of crime you should report this to the police on 101, or 999 if it's an emergency.

Good News Stories

Armley

70. District Heating (DH)/Ground Source Heat pump (GSHP). installation has now come to an end at Wortley Heights & Towers. We have also managed to get the contractors to do some work for us as part of the social fund for disturbance to residents. All raised planters have been ripped out ready for a HAP to be submitted for new bedding plants and a tarmacked area to the rear side of the Heights for thermoplastic markings.
71. GSHP works to Burnsall Croft & Grange will now commence in financial year 24/25.
72. Work well underway to introduce a children's play area in between the Clyde blocks, this will also incorporate thermoplastic markings for child to play on. Should this prove successful then the idea is replicate this at the Wortley blocks.
73. Armley are all but fully staffed now, we currently just have 1 vacancy at housing Officer level.
74. The Reema engagement sessions have gone well and now have contacted around 75% of residents.
75. Positive piece of work on the garage front for Armley to help generate more income for LCC after letting out a more garages since we last met.
76. Housing Officer income working hard to support tenants in financial hardship to maximise their income, tapping into food parcels and fuel vouchers. Food parcels now kept on site locally for delivery to those customers who cannot travel.
77. Patch Blitz's where Housing Officers have all been out and visited and carried out Annual Home Visits on different patches which has proved successful – future ones also planned. This allows us to check property condition and offer advice, assistance and signposting to those in need.
78. Capital Justification form submitted to our Planned Works team to see if we can access funding to help improve the visual aspect of our estates and internally within our blocks like painting and new flooring.
79. Planned works have started a new project to change the locks to the communal doors on our A1F flats to help improve access.

Bramley and Stanningley

80. 5 Patch Blitz's where Housing Officers have all been on estates and carried out Annual Home Visits on different patches which has proved successful – future ones also planned. We are identifying and supporting people with struggling with the cost of living crises and making referrals to relevant services for support.
81. BARCA funding received for fuel vouchers for family's struggling with debt, Housing have been working with Barca to establish customers meet the criteria and issuing vouchers to support.
82. 1 Housing Officer Vacancy to be recruited to.

83. Bramley have welcomed, 2 new staff to the team, 1 Housing Officer and 1 Housing Assistant to the team since September.
84. ASB action day on the Rossefield estate, attended by Housing Officers, LASBT, Police and Alison Lowe
85. Cost of living event took place at Moorsides which was attended by other organisations, councillors and Housing Officers and we are working with partners to book additional sites. Several people were assisted with, debts benefit advice, food and fuel and employment and skills links.
86. Garage Blitz carried out by all of the Housing Office Team, to advertise and let garages. Customers contacted with garage application to establish if they would like to sign up to a garage within Bramley.
87. Project undergoing to replace locks to communal doors, drying rooms and cupboard in a number of blocks and retirement life schemes within Bramley to improve access.

Kirkstall

88. Full block refurbishment of Moor Grange Court high rise still expected completion of this scheme by the end of this financial year. Scheme includes external wall insulation and updates to ventilation system as well as refurbished walkways.
89. Work commenced on ground source heat pumps and sprinklers in the Clayton high rise blocks which will enable residents to reduce their utility bills and assist in fire containment should one occur.
90. Two Housing Officer vacancies and one Housing Assistant vacancy being recruited to.
91. Housing Officer Income working hard to support tenants in financial hardship to maximise their income, tapping into food parcels and fuel vouchers. Food parcels now kept on site locally for delivery to those customers who cannot travel.
92. Communal electrical installation starting soon to Queenswood Drive maisonettes.
93. Painting to communal areas affected by fire safety and electrical works at Queenswood Court and Heights on site.
94. Action Day completed on Cragstides area. Several tons of waste removed from site, Housing Officers on site to assist residents dispose of their waste and tidy their gardens. This will enable us to focus our efforts on those that didn't take this opportunity to maintain their gardens and appropriate enforcement action will be taken in line with our laid down procedures.
95. Housing Officers actively contacting tenants to arrange home visits to check in on property condition and offer advice, assistance and signposting to those in need.

Inner West Housing Advisory Panel

Budget for 2023/24	£44,618.34
Carry Forward from 2022/23	£12,781.37
Total 2023/24 Budget	£57,399.71

Approved Budget Spend 23/24	£17,925.32
Available Budget	£39,474.39

HAP	Number of projects submitted	Number of projects approved	Amount committed by Panel	% Committed
Inner West Total	25	15	£17,952.32	31.23%

Community Engagement: Social Media

1. **Appendix 1** provides information on posts and details recent social media activity for the Inner West Community Committee Facebook Page.

Corporate Considerations

Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People's Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

5. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

7. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

8. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

9. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank



Inner West Community Committee

FACEBOOK highlights

11th August 2023 – 30th October 2023

Appendix 1

Inner West Community Committee

Since 11th August 2023 the Inner West Community Committee Facebook page has gained: **51 new followers**, and now has a total of **1,887 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments, or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!

The most popular post since the 11th August 2023 is the post promoting the Armley Forum. It has been shared 7 times and has reached a total of 1,900 people.

The following below are screenshots of the most popular three posts since the 11th August 2023. Alongside this are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Inner West Community Committee Post

Armley Leisure Centre – Ministry of Boxing Post: 1,900 people had this post delivered to them and it had **0** post clicks, with **17** likes, comments and shares.



Leeds City Council Inner West Community Committee

P

1 October at 11:31 · 🌐

...

Armley Leisure Centre has again teamed up with Armley pro-boxer Josh Wisher to offer local youngsters a chance to learn some basic boxing from one of Yorkshire's top rising boxing prospects.

Wisher is running introductory non-contact boxing sessions free of charge up until Christmas at Armley Leisure Centre (ALC) on Thursdays for one hour beginning at 3.45pm.

The sessions are aimed at pupils aged 11 through 16 with further information given on the attached poster. He is a fully qualified boxing trainer with England Boxing and is manager of The Ministry of Boxing which he opened in Armley just over a year ago. He has his fifth professional bout on 17 November and is running a number of initiatives to combat anti-social behaviour through boxing for Leeds Youth Services as well as these sessions at ALC.

Those wanting further information should contact Megan at Armley Leisure Centre (megan.casey@leeds.gov.uk) at the Leisure Centre on 0113 376 0340 or James Bovington from the gym (bovingjd01@gmail.com).

Young people of secondary school age are welcome to these sessions.

"I'm delighted to have been given this opportunity to share some basic boxing technique with more young people from our local area," said Wisher, 25. "Hopefully quite a few will come along and give it a go and we will make them very welcome."



Boost this post to reach up to 797 more people if you spend £14.

Boost post



7

1 comment 7 shares

2nd Place – Armley Festival Post

Armley Festival: 1,100 people had this post delivered, with 13 likes, comments and shares.

Leeds City Council Inner West Community Committee
5 September

Armley Festival is coming! This Saturday... Sept 9th, 12-6pm on Armley Moor 😊

Wstęp za darmo

Aktywności

- Kuchnie świata -
- Warsztaty -
- Aktorzy teatralni -
- Rękodzieło -
- Stoiska targowe -
- Złoty statek kosmiczny -
- Gry dla całej rodziny -

Voľný vstup

činnosti

- stánky s občerstvením -
- workshopy -
- pouličných umelcov -
- umenie a remesla -
- stánky na trhu -
- hudobná vesmírna -
- zábavné rodinné aktivity -

Intrare liberă

Activități

- ACTIVITĂȚI CU MÂNCARE -
- ATELIERE -
- ANIMATORI -
- ATELIERE ȘI ARTIZANAT -
- ACTIVITĂȚI DE PIAȚĂ -
- SPAȚIALĂ MUZICALĂ -
- ACTIVITĂȚI DISTRACTIVE -
- DE FAMILIE -

دخول مجاني

فعاآلآات

- طعام الشوارع -
- ورشة عمل -
- فناني المسرح -
- ألعاب و حرف فنية -
- كشاك للتسوق -
- فضاء موسيقية -
- ترفيهية عائلية -

Boost this post to reach up to 1095 more people if you spend £42. [Boost post](#)

8 1 comment 4 shares

3rd Place – Bramley Park – My Leeds Summer Events

Leeds Food Strategy: 846 people had this post delivered to them. There were **14** likes, comments and shares.

 Leeds City Council Inner West Community Committee is at Bramley Park. PubliSI 27 August · Leeds ·

Lots going on today at Bramley Park as part of your My Leeds Summer events from Leeds 2023. There's music, food, a bar, a bouncy castle, a coconut shy, tombolas galore and much much more... here til 6pm!



Boost this post to reach up to 1095 more people if you spend £42. [Boost post](#)

  14

1 comment 3 shares



Report of: Mike Eakins, Head of Policy
Report to: Inner West Community Committee
Report author: Luke Andrews, Intelligence & Policy Officer
Date: 21st November 2023

To note

Title: Best City Ambition – Refresh

Purpose of report

1. To provide the Inner West Community Committee with an update on the Best City Ambition refresh: [Leeds Best City Ambition.pdf](#) and to gather input from Elected Members and residents.

Main issues

2. The presentation is intended to provide the Inner West Community Committee with an update of the Best City Ambition refresh.
3. The presentation provides the Inner West Community Committee with an overview of the Best City Ambition, linking the discussion to local issues relevant to the specific committee area.
4. The agenda item also provides elected member and the public the opportunity to provide feedback to the Strategy & Resources Service relating to the Best City Ambition and approaches to communication and engagement going forward.

Recommendations

5. Elected Members are asked to note the contents of the presentation that will be provided by officers from Intelligence & Policy.

This page is intentionally left blank



Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
[Armley, Bramley & Stanningley, Kirkstall]

Report author: Patrick Mulcahy

Date: Tuesday 21st November 2023

For decision

Inner West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to

the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20th June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a) consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
- b) a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
- c) details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1,000.00 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

16. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

17. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2023/24

18. The total revenue budget approved by Executive Board for 2023/24 was **£129,546.00**. **Table 1** shows a carry forward figure of **£187,715.63** which includes underspends from projects completed in 2022/23. **£158,684.25** represents wellbeing allocated to projects in

2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£317,261.63**. A full breakdown of the projects approved or ring-fenced is available on request.

19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

20. The Community Committee is asked to note that there is currently a remaining balance of **£19,621.07**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2023/24

	£			
Balance brought forward from previous year 2022/23	£187,715.63			
Less projects brought forward from previous year 2022/23	£158,684.25			
TOTAL AVAILABLE: 2023/24	£157,577.38			
Ward Projects	Total:			
		Armley	B&S	Kirkstall
Per ward carry forward + new allocation				
Crime Prevention Development	£ 3,800.00	£ -	£ -	£ 3,800.00
IW ASB & Road Safety 23/24	£ 6,178.40	£ 2,059.33	£ 2,059.33	£ 2,059.74
Life on the Veg	£ 10,000.00	£ 3,333.33	£ 3,333.33	£ 3,333.34
Community Participation & Learning Programme 23/24	£ 1,200.00	£ 400.00	£ 400.00	£ 400.00
Bramley Fun Day & Summer Activities Programme	£ 4,210.00	£ -	£ 4,210.00	£ -
SEND Activity Day	£ 1,000.00	£ -	£ 1,000.00	£ -
LWA Starlight's Cheerleading Team	£ 1,000.00	£ -	£ 1,000.00	£ -
Kirkstall Festival 2023	£ 5,000.00	£ -	£ -	£ 5,000.00
Kirkstall Art Trail 2023	£ 7,710.00	£ -	£ -	£ 7,710.00
Summer Holiday Targeted Provision	£ 2,120.00	£ 710.00	£ 710.00	£ 700.00
Bramley Mermaids Club	£ 800.00	£ -	£ 400.00	£ 400.00
New Wortley ParkPlay	£ 2,500.00	£ 2,500.00	£ -	£ -
Hanging Baskets Day	£ 2,500.00	£ 2,500.00	£ -	£ -
Armley Festival 2023	£ 20,000.00	£ 20,000.00	£ -	£ -
Art Camp @ Shire Oak Primary School 23/24	£ 7,700.00	£ -	£ -	£ 7,700.00
Burley Park Play Equipment Painting	£ 2,935.00	£ -	£ -	£ 2,935.00
St. Margaret's Church	£ 2,020.00	£ -	£ 2,020.00	£ -
SOS+	£ 3,892.35	£ -	£ 3,892.35	£ -
Empower	£ 15,232.00	£ 15,232.00	£ -	£ -
IW Christmas Lights	£ 8,509.00	£ 2,868.00	£ 2,584.00	£ 3,057.00
Inner West CCTV	£ 6,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
New Wortley Festival 2023	£ 2,000.00	£ 2,000.00		
Community Events in Armley & Gotts Park	£ 2,590.00	£ 2,590.00		
Learning Boxing, Living Better	£ 1,800.00	£ 1,800.00		
Gecko Arts Club Extra Funding	£ 409.74		£ 409.74	
Litter Bins For Bramley	£ 2,490.10		£ 2,490.10	
LS12 Creative - IW	£ 1,978.40	£ 1,000.00	£ 978.40	
Wellington Garden Burglary	£ 1,100.00	£ -	£ 1,100.00	£ -

Bramley Lantern Parade	£ 1,600.00	£ -	£ 1,600.00	£ -
Discover Wellbeing	£ 10,000.00	£ -	£ 10,000.00	£ -
Youth Summit	£ 2,250.00	£ 750.00	£ 750.00	£ 750.00
Bramley Festive Light Switch On Event	£ 3,147.32	£ -	£ 3,147.32	£ -
Armley Festive Lights switch On	£ 6,468.12	£ 6,468.12	£ -	£ -
Total of schemes approved 2023/24	£150,776.22	£62,253.28	£45,680.88	£42,842.06
Balance remaining (Total/Per ward)	£19,621.07	£3,127.35	£3,142.22	£13,351.50

Wellbeing and Capital projects for consideration and approval

21. The following projects are presented for Members' consideration from 23/24 budget:

- 1) Project Title: Raynville Road SID
 Organisation: LCC Highways
 Total Project Cost: £3,500.00
 Amount requested from Capital: £3,500.00
 Wards Effected: Armley
 Project Description: The grant will be used to fund a SID for Raynville Road

22. Since the last Community Committee meeting on 5th September 2023, the following projects have been considered and approved by DDN:

- **Wellington Gardens Burglary – West Yorkshire Police - £1,100.00**
- **Armley Basketball Project – WNW Youth Service - £875.00**
- **Ministry of Boxing at Armley Leisure Centre - Armley Leisure Centre - £1,310.00**
- **Kepstorn Close Parking Bays – LCC Highways - £25,984.80**
- **Bramley Festive Light Switch on – LCC Breeze - £3,700.00**
- **Armley Festive Light Switch on – LCC Breeze - £6,468.12**

Declined Projects

23. Since the last Community Committee on 5th September 2023, 0 projects have been declined.

Monitoring Information

24. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

25. The committee had previously funded YMCA's project "Community Youth Worker" in which the funds were put towards the cost of venue and the cost of two community youth workers. The project aimed to; support activities that make people feel safer; support children and young people to be engaged, active and inspired; promote healthy lifestyles and tackle health inequalities; improve access and engagement in sport and cultural activities.

26. We have agreed to support activities that make people and place feel safer, we have done this by promoting a well-known community location as a safe space for local young people. We have improved young peoples knowledge of different topics, through issue based

sessions such as healthy eating, smoking and vaping, drugs and alcohol and other topics. Young people in the area have also built closer relationships, making the area feel more like a community to different individuals.

27. Another aim was to support children and young people to be engaged, active and inspired. We did this by giving young people the chance to learn new sports, with qualified practitioners, developing their skills around different sports, and possibly sports they haven't tried before, in a more flexible and pressure free environment.

28. We agreed to promote healthy lifestyles and tackle health inequalities, we did this with a programme that has helped support young people in the community to make good choices and minimise risk-taking behaviours by promoting sexual health, minimising the misuse of drugs, alcohol & tobacco and reducing crime & anti-social behaviour.

Youth Activities Fund Position 2023/24

29. The total available for spend in Inner West Community Committee in 2023/24, including carry forward from previous year, is **£94,024.50**.

30. The Community Committee is asked to note that so far, a total of **£58,306.88** has been allocated to projects, as listed in **Table 2**.

31. The Community Committee is also asked to note that there is a remaining balance of **£18,019.87** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2023/24

	Total allocation	Ward Split 8-17 Population		
		Armley 2,629 Young People	B&S 2,745 Young People	Kirkstall 1,657 Young People
Income 2023/24	£36,260	£	£	£
Carried forward from previous year	£57,952.50	£20,959.18	£21,957.13	£15,036.19
Total available (including brought forward balance) for schemes in 2023/24	£76,310.00	£27,343.43	£27,669.00	£21,297.57
Schemes approved in previous year to be delivered this year	£17,714.50	£5,639.75	£6,312.13	£5,762.62
Total available budget for this year 202/23	£94,024.50	£32,983.18	£33,981.13	£27,060.19

Projects 2023/24	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
Armley Basketball Project @ Armley Leisure Centre	£1,660.00	£1,660.00	£ -	£ -
Boxfit & Self-Defence Project	£2,760.00	£ -	£ -	£2,760.00
DAZL IW: Culture in my Community	£3,861.00	£ -	£ 3,861.00	£ -
Breeze in the Park	£11,400.00	£3,800.00	£ 3,800.00	£3,800.00
Gecko Arts Club	£7,366.80	£2,455.60	£ 2,455.60	£2,455.60
KVDT Boxercise	£5,160.00	£ -	£ -	£5,160.00
SOS+	£15,917.60	£ -	£15,917.60	£ -
Bramley Basketball	£1,330.00	£ -	£1,330.00	£ -
LS12 Creative	£5,847.00	£5,847.00	£ -	£ -
Ministry of Boxing at Armley Leisure Centre	£1,310.00	£1,310.00	£ -	£ -
Armley Basketball Project	£875.00	£875.00	£ -	£ -
Remaining balance per ward	£18,019.87	£10,986.09	£321.55	£6,712.23

Small Grants & Skips Budget 2023/24

TABLE 3: Small Grants 2023/24

Project	Organisation/Dept	Amount requested
Vivo Music for the community	Vivo Jazz Band	£460.99
Holiday Activity Fund	Igbo Union Yorkshire, CIC	£500.00
PHAB	PHAB	£172.16
BSAC 115	BSAC 115	£298.17
Kirkstall Planters	LCC, Communities Team / Arium	£770.00
Bramley Play Day	Barca Leeds	£1,000.00
Armley Proposal	Hope for Justice	£500.00
Bramley Baths	Bramley Baths and Community Limited	£550.00
Skip for Assembly Outside	Assembly House	£255.00
Men & Pies	Leeds City Council & Zest	£780.00
Total spent so far 2023/24:		£5,286.32

TABLE 4: Community Skips 2023/24

Location of skip	Date	Total amount
Greenthorpe Allotments	29/04/2023	£267.00
Whyther Park Road	01/07/2023	£425.50
Hayley Field Allotments	26/06/2023	£255.00
2x Skips in LS4 and LS5	10/08/2023 and 29/08/2023	£696.90
66 Whingate, Armley, Leeds LS12 3HZ	31/08/2023	£192.30
Total spent so far 2023/24:		£1,836.70

Capital Budget 2023/24

32. The Inner West Community Committee has a capital budget of **£9,858.84** available to spend. Members are asked to note the capital allocation summarised in **Table 5**.

TABLE 5: Capital 2023/24

Date	£
Remaining Balance April 2023	£464.02
Capital Injection 2023	£9,700.00
Balance remaining	£9,858.84

Capital Spend 2023/24	Total amount
5-a-side Football Posts	£ 899.99
Boiler Replacement	£ 5,000.00
Site Improvements and New Equipment	£ 4,460.00
Bramley Falls Park Playground Painting	£ 2,880.19
Capital Balance Remaining	£9,858.84

Community Infrastructure Levy (CIL) Budget 2023/24

33. The Community Committee is asked to note that there is **£69,498.13** currently available to spend.

TABLE 6: Community Infrastructure Levy (CIL) 2023/24

	£
Remaining Balance March 2023	£68,582.42
Injection 1	£30,768.51
Total Available in 2023/24	£99,350.93

Armley Extravaganza	£1,000.00
Armley Christmas Lights	£2,868.00
Kepstorn Close Parking Bays	£25,984.80
Total Spend 2023/2024:	£29,852.80
Remaining Balance 2023/24	£69,948.13

Corporate Considerations

Consultation and Engagement

34. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

35. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

36. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

37. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

38. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

39. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

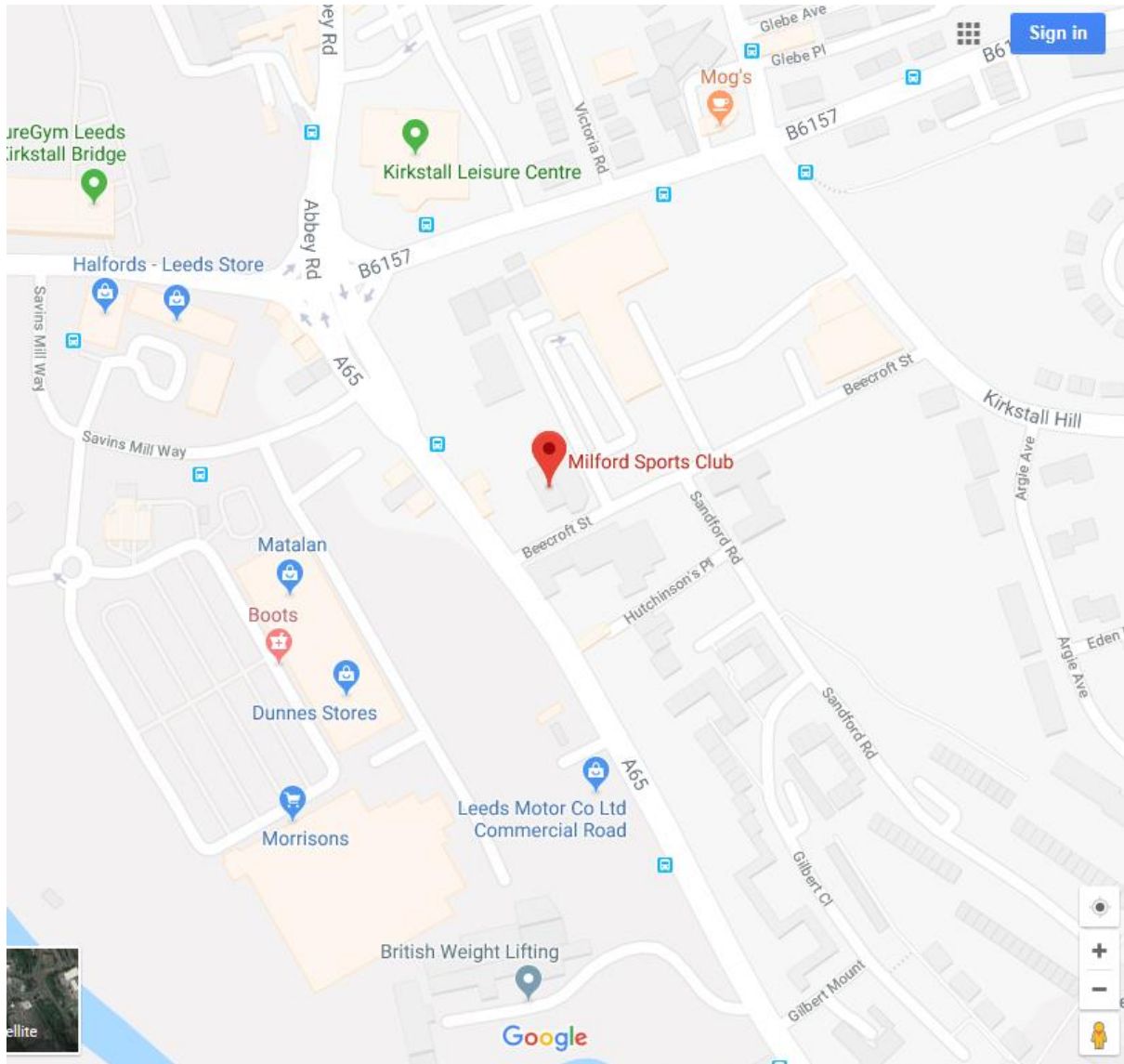
40. The Finance Report provides up to date information on the Community Committee’s budget position.

Recommendations

41. Members are asked to note

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 21)
- c. Details of the projects approved via Delegated Decision (paragraph 23)
- d. Monitoring information of its funded projects (paragraph 27)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants & Skips budget Budget (Tables 3 & 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (Table 6)

Milford Sports Club Beecroft Street, Leeds, LS5 3AS



This page is intentionally left blank